



IFSC Nomination Committee

These regulations specify the role, composition and procedures to be followed by the IFSC Nomination Committee.

1. Role and Composition

1.1. Role

The Role of the Nomination Committee is to manage a formal, rigorous and transparent process for nomination and presentation to election to IFSC Executive Board positions at the IFSC Plenary Assembly.

The Nomination Committee shall receive all nominations from the IFSC Headquarters for the following elected positions to be presented for election at the Plenary Assembly:

- President
- Secretary General
- 3 Vice Presidents

The Nomination Committee shall meet within 20 days after the deadline for the presentation of the candidatures, as stated in Art. 15 of the IFSC Statutes. The Nominations Committee shall duly consider each candidate for any given position based on objective eligibility criteria. The meeting may be held via tele-conference, video conference or similar technology when appropriate.

The Nominations Committee may receive the support of members of the IFSC staff designated by the IFSC Executive Board.

1.2. Composition

1.2.1. The Nomination Committee is composed of:

- a. The President of the Ethics Commission;
- b. An IFSC Honorary Member appointed by the IFSC Executive Board;
- c. A member proposed by the Continental Councils, from a different Continent from a. and b. The CCs will be responsible for the appointment of this member.

1.2.2. The Nomination Committee elects its own chair

1.3. Formation

The Nomination committee will be formed upon call from the IFSC board no later than 90 days before the election is scheduled.

The IFSC Honorary member will be appointed no later than 120 days prior to the election. Nomination for the third member will then be opened for 2 weeks and managed by each Continental Council. The Continental Council Presidents will then meet to appoint the representative. In case an agreement is not found on a single candidate, then the IFSC Executive Board will proceed with a draw to select the member.



2. Nomination Committee Procedure

The Executive Board shall establish the necessary processes and rules for the Nomination Committee to fulfil its role in an independent manner. The following procedure must be followed:

- 2.1. The IFSC Executive Board will prepare eligibility criteria and a skill matrix to be used by the nomination committee. In particular Art. 26 and Bye-law of the IFSC Statutes will be followed. The nomination criteria will be approved by the Plenary Assembly.
- 2.2. For all positions, the final date for submission of nominations is fixed by the IFSC Statutes;
- 2.3. Nominations received by the IFSC Headquarters should be circulated to the members of the Nomination Committee;
- 2.4. For all applications, the Nomination Committee will evaluate each candidate to ensure their compliance with the eligibility criteria.
- 2.5. Where multiple candidates for the same role are compliant with those criteria the Nominations Committee will not select specific candidates for recommendation.
- 2.6. The Nomination Committee will report to the Executive Board with its finding for all elected positions to be filled and associated candidates. The IFSC EB may ask the Nomination Committee to review some findings by providing further information however will have no power over the decision of the Nominating Committee.
- 2.7. The Nomination Committee shall report its decision to the IFSC Headquarters ten (10) days before the deadline set by the IFSC Statutes to send the full agenda to IFSC members at the latest.

3. The role of the Nomination Committee Chair

- 3.1. To liaise with the General Director to clearly establish the vacancies existing and forthcoming.
- 3.2. To receive instruction on the detailed criteria which should apply to each such position.
- 3.3. To ensure that all members of the Nomination Committee receive full documentation regarding the applicants and criteria applicable for each position at least one week prior to any meeting of the Nomination Committee.
- 3.4. To Chair the Nomination Committee meeting to be held within 20 days after the deadline for the presentation of the candidatures.
- 3.5. To record Declarations of Conflict of Interest.
- 3.6. To communicate the findings of the Nomination Committee to the Executive Board immediately after the meeting, in order to allow the EB to forward the candidatures together with the Agenda, in compliance with Art. 21 of the IFSC Statutes.
- 3.7. To keep the minutes of the meetings of the Nomination Committee. Nomination Committee proceedings, whether such proceedings are meetings in person, by tele-conference or video conference, or via email exchanges, or on intra-/extra-net sites, are confidential and therefore not subject to disclosure to third parties unless compelled by law.
- 3.8. To prepare public release to be published on the IFSC website including the date of the meeting, and the position considered.